

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
AUGUST 22, 2023 5:00 PM**

MINUTES

Call to Order/Roll Call ~~ Supervisor Bill Robertson called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Grover, O'Malley, Culvey and Supervisor Robertson, also present Clerk Dixon, and Hwy Commissioner Dixon. Trustee Turner was absent. We have a quorum to do business.

Public Input ~~ no public comment requests submitted by the public.

Discussion and Potential Action on Approval of Prior Meeting's Minutes ~~A motion was made by Trustee O'Malley to approve the minutes from the last regular township board meeting on August 8, 2023. The motion was 2nd by Trustee Culvey and passed with Trustees Grover, O'Malley, Culvey and Supervisor Robertson indicating aye on a voice vote.

Discussion and Potential Action on Transfers ~~ there are no transfers.

Reports

Supervisors Report ~~ We have a Growth Dimensions dinner coming up and were given a table with for eight so please let us know if you will be attending. Down the road we will have a new paid time off policy to adopt because the government is now stating that part-time employees, not just full-time, need to receive paid time off for every so many hours they work. It is currently being worked on by Executive Assistant Terri Bullard, Assessor Mike St. Angel and Highway Commissioner Mike Dixon and will be presented to the Board when finished.

Highway Commissioner's Report ~~ The check was approved for the new truck so we will pick it up Thursday of this week and take it to Monroe for snow plow equipment. The old truck will go out for bids eventually. It has approx. 60,000 miles and had the engine replaced about three years ago. Have been working on the paid time off policy for the highway division but feels the part-timers, who are all retired, will not be interested in the new benefit but he understands the policy needs to be in place.

Assessor's Report ~~ no report

Clerk's Report ~~ Received a strange email asking for a copy of the elected official salary resolution approved before the last election from someone saying they are the clerk in Collinsville township. I will be researching this as the information in the email did not look authentic. Consensus of the board is to let them send a FOIA request for the information in case it is from a third party.

Trustee's Report ~~ **Trustee O'Malley**, (Growth Dimensions &Twp/County Liaison) The County is spending some of their government money on trucks and the Health Department. The Health Department would like a bigger space. **Trustee Grover**, (Boone County Council on Aging & Twp/City Counsel

Liaison) August 28th, Finance meeting, 2:30 pm followed by the full board meeting, 3:20 pm on August 28, 2023. Please make sure to RSVP for any social event in advance as limited seating is available. Ice Cream Social: August 25th, Senior Food Pantry: September 8th, Quilt Raffle: September 29th, and 50TH Anniversary Celebration is October 4th. **Trustee Turner**, (Community Building Complex & Senior Trustee Duties) no report. **Trustee Culvey**, (Building Maintenance & Twp. Public Safety Coordinator) The motion switch in the hallway is flashing and Trustee Culvey will replace it soon. We need to put a new roof on and not sure how to go about the bid process. We want to make sure that everybody is bidding on the same thing. Supervisor Robertson would like to change to a metal roof. Trustee Culvey asked if he should reach out to Ollmann Ernest Martin Architects to have specs drawn up. After discussion, the group feels we do need specs so all bids are for the same work. Trustee Culvey stated that the insurance company is estimating \$38,000 for a replacement roof. Trustee O'Malley questioned if it has to be bid because it is under \$30,000 for our portion of it. Trustee Culvey will check with Attorney Krafthefer to see if bids are necessary. It was also suggested having two bids submitted per company; one for a metal roof and one for shingle roof. There will be more to report on this after all information has been gathered.

Unfinished Business ~~ Discussion and Potential Action May Occur on the Following Items. There is no unfinished business to discuss at tonight's meeting.

Legal ~~ there is no legal business to discuss at tonight's meeting.

New Business ~~ there is no new business to discuss at tonight's meeting.

Discussion and Potential Action on Treasurer's Report and Approval of Bills ~~ Trustee Culvey made a motion to pay the town bills the motion was 2nd by Trustee Grover and passed with Trustees Grover, O'Malley, Culvey and Supervisor Robertson indicating aye on a roll call vote.

Adjournment ~~ a motion was made by Trustee O'Malley to adjourn the meeting at 5:20 pm, 2nd by Trustee Culvey. The motion passed with Trustees Grover, O'Malley, Culvey and Supervisor Robertson indicating aye on a voice vote.

Next Board Meeting: September 12, 2023, @ 5:00 P.M.

Respectfully Submitted
Michelle Dixon, Clerk